



MEMORANDUM

TO: CRRA Policies & Procurement Committee

FROM: Moira Benacquista, Secretary to the Board/Paralegal

DATE: Oct. 28, 2011

RE: Notice of Special Meeting

There will be a special meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Wednesday Nov. 2, 2011 at 9:30 a.m. in the Board Room at 211 Murphy Rd., Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the Oct. 17, 2011, Committee Meeting (Attachment 1).
4. Review and Recommend for Board Approval Resolution Regarding Three Year Public Relations Agreements (Attachment 2).
5. Review and Recommend for Board Approval Resolution Regarding Contract With the CT DEEP For Reimbursement of Costs Associated with Annual Stack Testing at the Mid-CT RRF for Calendar Year 2012 (Attachment 3).
6. Review and Recommend for Board Approval Resolution Regarding NERC Electric Reliability Standards Compliance Support Services Agreement (Attachment 4).
7. Update to Committee – Status of Electric Power Purchase Agreements RFQ, and Status of the Jet Fuel Tank Construction Project.
8. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
9. Informational
 - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 5).
 - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 6).
 - c. Report on Legal Requests for Services (Attachment 7).
10. Such other items that may properly come before the Committee.